#### STATISTICS

## THE STATISTICS ACT

## ORDERS (under section 4)

The Agricultural Census Order, 1995LN 1368/95The Agricultural Census 2007 Order, 2007LN 218/2007The Census Order, 2011LN 14/2011

# REGULATIONS (under section 6)

The Agricultural Census Regulation	s, 1 <b>995</b>	L.N. 136C/95
The Agricultural Census 2007 Regu	lations, 2007	L.N. 21C/2007
The Census Regulations, 2011	۰,	L.N. 1B/2011

## REGULATIONS

(under section 21)

The Statistics (Insurance Underwriters' Return) Regulations, 1949	L.N.	52/49
The Statistics (Balance of Payments, Shipping and Aircraft Return) Regulations, 1950	L.N.	52/50
The Statistics (Petroleum Products Imports, Exports and Consumption)	L.N.	36/51

Regulations, 1951

1

## **STATISTICS**

## THE STATISTICS ACT

### Order

## (under section 4)

## THE AGRICULTURAL CENSUS ORDER, 1995

(Made by the Minister on the 1st day of November, 1995) L.N. 1366/95

1. This Order may be cited as the Agricultural Census Order, 1995.

## 2. In this Order-

"census day" means the 16th day of February, 1996;

- "Census Officer" means the Director-General of the Statistical Institute of Jamaica;
- "census week" means the period beginning on the 11th day of February, 1996, and ending on the 17th day of February, 1996;
- "dwelling unit" means any building or part of a building in which a person lives or a group of persons are living at the time of the census;
- "farmer or holder" means a person who exercises management control over an agricultural holding operation and who takes major decisions regarding the use of resources for such operation and has financial responsibility for paying all bills in connection therewith and bears all the risks and accepts the loss or profit directly resulting from such operation;

"farm or holding" means-

(a) all the land being utilized in whole or in part for agricultural purposes which is comprised in one or more parcels located in one parish;

<sup>[</sup>The inclusion of this page is authorized by L.N. 33/1998]

- (b) any agricultural enterprise kept by a farmer or holder, whether or not he has land under his control, with a minimum of at least one of the following—
  - (i) one square chain of cultivation or 404.6 square metres;
  - (ii) twelve economic trees;
  - (iii) one head of cattle;
  - (iv) two pigs or two goats or two sheep;
  - (v) one dozen poultry;
  - (vi) six bee hives;
  - (vii) a fish pond measuring one square chain or 404.6 square metres;
- "hired manager" means a person, not being a farmer or holder, who is responsible for the technical and administrative management of a farm or holding for reward;
- "head of household" means the person who is mainly responsible for the affairs of a household;

"household" means-

- (a) a person who lives alone; or
- (b) a group of persons who as a unit jointly occupies the whole or part of a dwelling unit and who have common arrangements for housekeeping and generally share at least one meal;
- "parcel" means a piece of land entirely surrounded by other land not belonging to the owner of the piece of land, water, road or forest not forming part of the parcel.

3. A census shall be taken of agriculture in Jamaica commencing on the 19th day of February, 1996 and ending on or before the 31st day of December, 1996.

4.--(1) The information to be furnished in respect of the census schedule. relates to the matters specified in the Schedule and any such information shall be in such form and such detail as the Census Officer may from time to time require.

<sup>[</sup>The inclusion of this page is authorized by L.N. 33/ 1998]

(2) All information required pursuant to sub-paragraph (1) shall be furnished by a farmer or holder so, however, that where the information required cannot be furnished by the farmer or holder such information may be furnished by any other person who is able to do so on the direction of the farmer or holder.

5. Returns for the purposes of the census shall be made by such interviewers as may be appointed under the provisions of the Statistics Act and shall be in such form as the Census Officer may determine.

### SCHEDUILE (Paragraph 4)

Every farmer or holder shall, on being so requested by the Census Officer or an interviewer, furnish the following information-

- (a) in relation to himself-
  - (i) his name, address, sex, age and legal status as a farmer or holder;
  - (ii) his principal means of livelihood;
  - (iii) his main occupation;
  - (iv) the highest level of educational attainment;
  - (v) the type of agricultural training received;
  - (vi) the number of years he has been operating a farm or holding;
  - (vii) the type of agricultural activity which provided him with the most income in the latest calendar year;
  - (viii) the sources from which he obtained agricultural information in the last calendar year;
- (b) in relation to the household of which he is a member-
  - (i) the total number of persons of each sex who are members of that household;
  - (ii) the number of persons who were engaged in agricultural work for at least 12 weeks during the last calendar year;
  - (iii) the number of persons who were engaged in non-agricultural work in the last calendar year;
  - (iv) the number of persons who did no work during the last calendar year;
- (c) in relation to his farm or holding during the period of the census week-
  - (i) the area of the farm or holding;
  - (ii) the number of parcels into which the farm or holding is divided;
  - (iii) the tenure of each parcel of which the farm or holding is comprised;

<sup>[</sup>The inclusion of this page is authorized by L.N. 33/1998]

- (iv) how each parcel comprised in the farm or holding is utilized;
- (v) the total acreage under cultivation in respect of selected crops grown;
- (vi) the number of livestock, poultry, bee hives, freshwater fish on the farm or holding;
- (vii) the acreage which is cultivated or planted in timber trees, fodder grass, ornamental plants or flowers;
- (viii) the extent of insurance coverage;
- (d) in relation to the last calendar year-
  - (i) the acreage harvested in respect of selected crops grown;
  - (ii) the number of farm machinery and equipment used;
  - (iii) the quantity of chemical fertilizers used and the area fertilized;
  - (iv) the acreage treated by agricultural chemicals;
  - (v) the use of insecticides on animals;
  - (vi) the acreage irrigated, the method of irrigation and the source of water for irrigation;
  - (vii) the source of farm credit;
- (e) in relation to census day, the number of machinery and equipment used.

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## THE STATISTICS ACT

## Order

## (under section 4)

## THE AGRICULTURAL CENSUS 2007 ORDER, 2007

(Made by the Minister on the 22nd day of January, 2007)

L.N 21B/2007

- 1. This Order may be cited as the Agricultural Census 2007 Order, 2007.
- 2. In this Order-

"agricultural undertaking" means any agricultural undertaking comprising at least one of the following—

- (a) one square chain of cultivation;
- (b) twelve trees, the products of which are intended for commercial use;
- (c) two head of cattle;
- (d) two pigs, five goats or five sheep;
- (e) fifty poultry;
- (f) six beehives;
- (g) one fish or shrimp pond, regardless of size;
- "census officer" means the Director General of the Statistical Institute of Jamaica;
- "census period" means the period commencing on the 19th day of February, 2007, and ending on the 31st day of December, 2007, or such earlier date on which the census is completed;
- "census week" means the period commencing on the 11th day of February, 2007 and ending on the 17th day of February, 2007;

"farmer" means a person who operates an agricultural undertaking;

"poultry" includes ducks and turkeys.

3. During the census period, a census shall be taken of the agriculture of Jamaica.

- 4. Information for the purposes of the census shall be furnished—
  - (a) with respect to the matters specified in the Schedule;

Schedule.

- (b) by every farmer, or such other person as may be authorized by a farmer to give the information on behalf of the farmer; and
- (c) in such form as the census officer may from time to time specify.

5. A return of the information furnished pursuant to paragraph 4 shall be made to the census officer—

- (a) by such interviewers as may be appointed pursuant to regulations made under section 6 of the Statistics Act; and
- (b) in such form as the census officer may from time to time specify.

#### SCHEDULE

(Paragraph 4)

- 1. Information about the farmer
  - (a) name;
  - (b) address;
  - (c) gender;
  - (*d*) age;
  - (e) highest level of educational qualification;
  - (f) agricultural training received;
  - (g) number of years as a farmer;
  - (h) form of company or business registration, or other type of legal formalization.
- 2. Information about the agricultural undertaking

As at the time of census week-

- (a) main purpose of production;
- (b) main agricultural activity;
- (c) parish of location;
- (d) area where the undertaking is situated;
- (e) number of parcels of land concerned in the undertaking;
- (f) the tenure of each parcel of land concerned in the undertaking;
- (g) the utilization of the total quantum of farm lands;
- (h) the total acreage under cultivation in respect of selected crops grown;
- (1) the number of livestock, poultry, beehives and fresh-water fish comprised in the undertaking;
- (1) the methods of irrigation used in the preceding twelve month period.

## THE STATISTICS ACT

#### ORDER

### (under section 4)

## THE CENSUS ORDER, 2011

(Made by the Minister on the 5th day of January, 2011)

L.N. 1A/2011

1. This Order may be cited as the Census Order, 2011.

<sup>•</sup> 2. In this Order—

"census day" means the 4th day of April, 2011;

- "census night" means the period from 6 p.m. on census day to 6 a.m. on the following day or any part of such period;
- "census taker" means a person appointed as a census taker pursuant to regulation 4 of the Census Regulations, 2011;
- "census returns" means for the purpose of the census pursuant to section 4 of the Act;
- "craft" means any boat, ship or other seagoing vessel which spent census night within Jamaican waters;

"Jamaican waters" means the-

- (a) inland waters;
- (b) internal waters;
- (c) archipelagic waters; and
- (d) territorial sea,

and such other waters as may be prescribed under any Act to be Jamaican waters;

"resident" means an individual having his usual residence in Jamaica, that is to say, residence in Jamaica—

- (a) from birth;
- (b) for a period of not less than six months in any year;
- (c) for at least six months after the date of his last arrival in Jamaica;
- (d) who is absent from Jamaica on census night, with the intention to return not later than six months after the date of leaving Jamaica;

- "usual residence" in relation to a location in Jamaica means that location in Jamaica where a person ordinarily resides for a period of not less than six months in any year.
- 3. A census shall be taken for Jamaica on census day.

4. Census returns shall be made by census takers in relation to all persons who are alive at midnight on census night and who, being usually resident in Jamaica—

- (a) spent census night on land within the territory of Jamaica;
- (b) spent census night within Jamaican waters on any craft, whether registered at a port of registry in Jamaica or another country, or unregistered; or
- (c) are absent from Jamaica on census night, with the intention to return to Jamaica not later than six months after the date of leaving Jamaica.

5. The particulars to be stated in the census returns shall be those specified in the First and Second Schedules as set out in Forms PC011A, PC011B and PC011C, respectively, in the Second Schedule.

First and Second Schedules.

#### FIRST SCHEDULE

(Paragraph 5)

#### Particulars to be Stated in Returns

The particulars in respect of every person of each category hereunder, shall be-

All residents

- (1) Name
- (2) Relationship to head of household
- (3) Age
- (4) Date of birth
- (5) Sex
- (6) Race or ethnic group
- (7) Religious affiliation or denomination, if any
- (8) Usual place of residence
- (9) Birthplace
- (10) Social welfare and pension benefits received

Jamaica born residents

- (1) Parish lived in before present parish of residence
- (2) Year of entry into present parish of residence
- Foreign born residents
  - Year of immigration

Resident persons who have lived outside of Jamaica for one year or more continuously

- (1) Number of years spent abroad
- (2) Last country lived in
- (3) Year of return to Jamaica

Resident persons 3 years old or over

- (1) Type of school or educational programme currently enrolled in or last enrolled in and the highest class, grade or form
- (2) Highest examination passed
- (3) Usual mode of transport and frequency of use in past six months
- (4) Use of cellular telephone during the past three months
- (5) Use of computer and internet during the past six months

Resident persons of ages between 3 and 17 years

Days attended school in past week

Resident persons 5 years old or over

Level of difficulty in performing physical activities and if aid or medication used Resident persons 15 years old or older

#### CENSUS ORDER, 2011

#### FIRST SCHEDULE, contd.

#### Particulars to be Stated in Returns

- (1) Specific job or occupation for which currently being trained or trained in the past
- (2) Institution or place where training received
- (3) Qualifications received or to be received on completion of training
- (4) If married, whether currently living with wife or husband or currently living with common law spouse
- (5) If not married, whether currently living with common law spouse
- (6) If currently living with wife, husband or common law spouse, the number of years living together

Resident persons 16 years or older

Marital status

Resident females between the ages of 15 and 49 years

- (1) Whether she is the mother of children born alive and if so, how many
- (2) The number of children still alive
- (3) The number of children living in the household
- (4) Age at first live birth
- (5) Age at last live birth
- (6) The number of live births since January 1, 2010, the sex of each child and the number of children who have died, if any

Resident persons 14 years old or over

- (1) The main economic activity during the week preceding census day
- (2) The main economic activity in the twelve months preceding census day
- (3) For those who worked, the number of months worked

Resident persons 14 years old or over who worked during the week preceding census day

- (1) The number of hours worked during the week
- (2) The main job or occupation and the industry in which the job was performed
- (3) The status in employment
- (4) The number of persons employed at the workplace
- (5) Income from employment for any period not exceeding the twelve months preceding census day

Resident person 14 years old and over who did not work during the week preceding census day but who had worked in the past

The main job or occupation and the industry in which the job was performed

Inhabited housing units

#### FIRST SCHEDULE, contd.

#### Particulars to be Stated in Returns.

(1) Type of unit

(2) Material of roofing

(3) Material of outer walls

#### Households

- (1) Form of tenure of dwelling
- (2) Form of tenure of land
- (3) Number of rooms
- (4) Number of bedrooms
- (5) Availability of kitchen or kitchenette and whether sink and waste pipe permanently connected
- (6) Availability of bathroom and whether fixed bath or shower in place
- (7) Availability and type of toilet facilities
- (8) Type of lighting
- (9) Type of fuel used for cooking
- (10) Type of water supply for domestic purposes
- (11) Type of water for drinking
- (12) Method of garbage disposal
- (13) Access to telephone and other communication devices (radio, television, computer)
- (14) Availability of internet connection to computer
- (15) Number, age and sex of persons usually resident in the household leaving to live abroad since January 1, 2010
- (16) Number, date of death, age and sex of persons usually resident in the household who died since January 1, 2010.

SECOND SCHEDULE

(Paragraph 6)

## STATISTICAL INSTITUTE OF JAMAICA

	POPULATION	AND HOUSI	NG CENSUS - 201	1	
	PARISH CONSTITUENCY	ENUM DIST.			X
SECTION	ASK ONLY OF THE H	DENTIFICATI EAD OF HOUS	EHOLD OR ANY O	THER RESPONSIBI	or all persons)
reside here a	ne the names of all persons il or most of the time even i of the head of the househo	If they are tempor	esidents of this househ rarlly away. Please remo	old. By that I mean the amber to include yours	persons who elt. Please give
Person 1	FIRST NAME			LAST NAME	
Person 2	FIRST NAME			LAST NAME	
Person 3	FIRST NAME			LAST NAME	
Person 4	FIRST NAME			LAST NAME	
Person 5	FIRST NAME		·	LAST NAME	
Person 6	FIRST NAME		· · · · · · · · · · · · · · · · · · ·	LAST NAME	
Person 7	FIRST NAME			LAST NAME	
Person 8	FIRST NAME			LAST NAME	
Person 9	FIRST NAME			LAST NAME	
Person 10	FIRST NAME			LAST NAME	
Number of	Persons Enumerated	Male	Female	18 Years & Over	

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## CENSUS ORDER, 2011

#### SECOND SCHEDULE, contd.



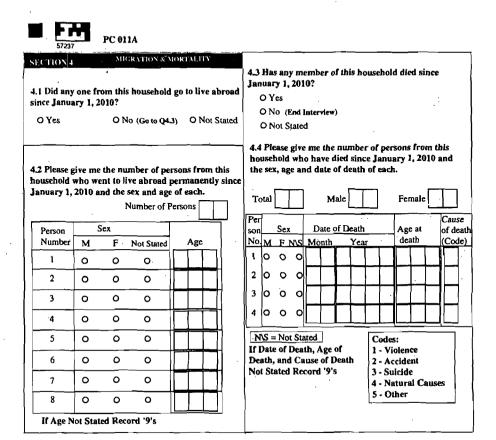
PC 011A

SECTION 2	CHARAC	FERISTICS OF HOUSING UNIT	ASK Q3.2 ONLY DETACHED AT		TE HOUSE :
		g unit is this?			it owned or leased
O Separate H	ouse-Deta	ched	etc. by any mer		
O Apartment	-		O Owned	O Squa	tted
O Townhouse	e		O Leased	O Othe	r (Specify)
O Quad			O Rented	O Not S	-
O Other Attac				0 101	
O Part of Cor		•	O Rent Free		
O Improvised	-		3.3 How many	rooms does ti	is bousehold occupy?
	cify)	- <u>188 (1888-187) 11 - 11887) 18 - 188 - 18 - 187 - 18</u>		O Not St	ated
O Not Stated				0 1101 31	
2.2 What is th in construction		pe of material used r walls?	3.4 How many	rooms are use	ed mainly for sleeping?
O Concrete a	nd Blocks	O Wood and Concrete		O Not St	ated
O Stone and I	Brick	O Wood and Brick	3.5 Does this he	ousehold have	the use of a kitchen
O Nog		O Other (Specify)	or kitchenette?		
O Wood		O Not Stated		only by this h	
2.3 What is th used in constr		pe of material e roof?	O Yes shared O No (Go to	with another h Q3.7)	ousehold
O Metal Shee	ting	O Tile-Clay	O Not Stated		
O Concrete		O Tile-Other	3.6 Does it (the	kitchen or ki	tchenette) have a sink
O Shingle-Fil	breglass	O Other (Specify)		onnected to a	water supply and
O Shingle-Ot	her	O Not Stated	waste pipe? O Yes	O No	O Not Stated
		CTERISTICS OF HOUSEHOLD			
SECTION 3	CHARA	CTERISTICS OF HOUSEHOLD	3.7 Does this h	ousehold have	the use of a
		f this household own,	bathroom?		
rent or lease		0		only by this h	
O Owned	O Sq	uatted		with another h	nousehold
O Leased	<b>O</b> Ot	her (Specify)	O No (Go to	Q3.9)	
O Rented	O No	ot Stated	O Not Stated		<u>.</u>
O Rent Free			3.8 Does it (the or shower?	bathroom) h	ave a fixed bath
			O Yes	O No	O Not Stated
			·		



### CENSUS ORDER, 2011

PC 011A					
3.9 What type of household have?	toilet facilities does this	3.14 What 'type' of water i household? (Score the <u>mai</u>		or drinki	ng in this
O WC Linked to S	Sewer	O Bottled	O Othe	r-Treated	1
O WC not Linked	to Sewer	O Piped-Treated	O Othe	r-Not Tre	eated
O Pit		O Piped-Not Treated	O Not S	Stated	
O Other (Specify)		3.15 What is the main met			
O None (Go t	o Q3.11)	disposal for this household		aioage	
O Not Stated		O Regular Public Collectio		1	
3.10 Are the facil household?	ities shared with another	O Irregular Public Collection System O Private Collection System			
O Shared	O Not Shared O Not Stated	O Burn			
3.11 What does t lighting?	his household use most for	<ul> <li>O Bury</li> <li>O Dumping in Sea/River/P</li> <li>O Dumping in Own Yard</li> </ul>	ond/Gull	у	
O Electricity	O Other (Specify)	<ul> <li>O Dumping in Own Tard</li> <li>O Dumping in Municipal S</li> </ul>	Site		
O Kerosene	O Not Stated	O Other Dumping			
3.12 What type o most for cooking	f fuel does this household use ?	O Other Method of Dispos O Not Stated	ย 		
OLPG	O Biogas	3.16 Is there a telephone in	n this ho	usehold	?
O Electric	O Solar Energy	(One answer only)			
O Wood	O No Cooking Done	O Fixed Cellular or Landli	ne only	O No	ne
O Charcoal	O Other (Specify)	O Mobile Cellular only		O Not	Stated
O Kerosene	O Not Stated	O Both Fixed & Mobile			
	is household obtain water for es? (Score the main one)	3.17 Are there any of the f devices in this household?		or each	one)
	· ·		Yes	No	Not Stated
O Public piped in	-	Radio	0	0	0
O Public piped in	•	Television	0	0	0
O Private piped i O Private Catchr	•	Personal Computer/Laptop		0	0
O Public Standp	ipe	ASK Q 3.18 ONLY IF PER COMPUTER/LAPTOP IS	RSONAI SCORI	D YES	AT Q 3.17 🔻
O Spring or Rive		3.18 Is there an Internet o	onnectio	n to this	computer?
O Trucked water		O Yes-Dial up	O N		
O Other (Specify		O Yes-Broadband	ON	ot Stated	
O Not Stated		O Other (Specify)			





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#### SECOND SCHEDULE, contd.

PC 011B STATISTICAL INSTITU	TE OF JAMAICA Confidential
POPULATION AND HOUSING PARISH CONSTITUENCY ENUM DIST HO	
SECTION 1CHARACTERIS	TICS (For all persons)
FIRST NAME	
1.1 Is male or female? O Male O Female 1.2 (a) What is your/'s date of birth? D D M M Y Y Y Y	1.4 To which race or ethnic group would you say you/ belong(s)? (READ CATEGORIES)         O Black       O White         O Chunese       O Other (Specify)         O Mixed       O Not Stated         O East Indian
	1.5 What is your/ religious affiliation or denomination?
(b) What was your/'s age at April 4, 2011?	O Anglican O Baptist O Brethren O Church of God in Jamaica
1.3 What is your/'s relationship to the head of the household?	O Church of God of Prophecy O Jehovah's Witness O Judaism
O Head	O Methodist
O Wife/Husband of Head	O Moravian
O Common Law Partner of Head	O New Testament Church of God
O Child of Head and Spouse/ Partner	O Other Church of God
O Child of Head Only	O Pentecostal
O Child of Spouse/Partner Only	O Roman Catholic
O Spouse/Partner of Child	O Seventh Day Adventist O United Church
O Grandchild of Head/Spouse/Partner	O Baha'i
O Parent of Head/Spouse/Partner	O Hinduism
O Brother/Sister of Head/Spouse/Partner	O Islam
O Other Relative of Head/Spouse/Partner	O Rastafarian
O Domestic Employee	O Revivalist
O Other Non-Relative	O None
O Not Stated	O Other (Specify) O Not Stated



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PC 011B ASK Q1.6 OF PERSONS 16 YEARS OR OLDER PERSONS UNDER 16 YEARS, Go to Q1,7 2.3 What type of educational institution/programme and grade are you/is ..... enrolled in? 1.6 What is your/....'s legal marital status? O Pre-Primary (Go to Section 4) For example are you/is ..... married, divorced, widowed or never married? O Primary, All Age (Grade 1-6) (Go to Section 4) (Check: If Q 1.3 is 'wife/husband of head' then Q 1.6 should be Married, If O All Age, Primary & Junior High, Secondary High, Technical High Not, Please Probe) (Grade 7-9) (Go to Section 3) O Agricultural (Grade 10-12), Secondary High (Grade 10-11), Technical High (Grade 10-11) (Go to Q2.7) O Married O Never Married O Divorced O Legally Separated O Secondary High, Technical High (Grade 12-13) (Go to Q2.7) O Widowed O Not Stated O Commercial/Business College (Go to Q2.5) ASK Q 1.7 OF PERSONS 5 YEARS OR OLDER VIEW 1.7 Do you/does ...... experience difficulty doing any of the O University (Go to Q2.5) following: (Read the categories and insert a code for each that applies) O Other Tertiary (Go to Q2.5) Level of Aid Medication Difficulty O HEART Programme (Go to 02.5) (Code) (Code) (Code) Seeing O JFLL Programme (Go to 02.5) Hearing O Other (Specify)\_ (Go to O2.5) Walking or climbing stairs O Not Stated Remembering and concentrating Self-care Lifting, reaching and carrying 2.4 What type of educational institution did you/did ...... last attend? Communicating O Pre-Primary (Go to Section 3) O Primary/All Age/Elementary (Go to Q2.6) Codes For Level of Difficulty: No difficulty -1, Some difficulty - 2, Much difficulty - 3, Cannot do it at all - 4 O Secondary High (Go to Q2.6) Codes for Use of Aid and Medication: Yes - 1, No - 2, O Vocational High (Go to Q2.6) Not Stated - 9 O Commercial/Business College SECTION 2 (For persons 3 years or older) EDUCATION O University 2.1 Are you/is .... currently enrolled in an educational O Community College institution or programme? O Other Tertiary O Not Stated O Yes O No (Go to Q2.4) O HEART Programme O JFLL Programme ASK Q 2.2 OF PERSONS 3 - 17 YEARS ONLY 🔍 🚽 2.2 How many days did you/did ..... attend school during the O Other (Specify) first week of March 2011? O None (Go to Section 3) O 5 days OI-2 days O Not Stated O Not Stated O 3 - 4 days O Did not attend

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## CENSUS ORDER, 2011

PC 011B	
2.5 What was the last type of educational institution that	2.7 What is the highest examination that you have that has passed?
you/that sitended before that?	
O Pre-Primary (Go to Section 3)	O CXC Basic, JHSC, JSC, JSCE or 3rd JLCL, SSC, JC, CSEC, CCSLC
O Primary/Preparatory	O GCE '0' 1-3, CXC General 1-3, AEB 1-3, CSEC 1-3 O GCE '0' 4+, CXC General 4+, AEB4+, SC, CSEC 4+
O All Age/Elementary	O GCE 'A' 1+, HSC, CAPE 1+
O Junior Secondary	O College Certificate/Diploma
O New Secondary	O Other Certificate and Diploma
O Secondary High	O Associate Degree
	O Bachelor's Degree
O Vocational High	O Graduate Degree and Professional Qualification
O University (Go to Q2.7)	O Other (Specify)
O Community College (Go to Q2.7)	O Not Stated
O Other Tertiary (Go to Q2.7)	SECTION 3 TRAINING (For persons 15 years or older)
O Other (Specify) (Go to Q2.7)	3.1 Are you/is currently being trained or have you ever been trained for any specific job or occupation?
O None (Go to Section 3)	O Yes O No (Go to Section 4) O Not Stated
O Not Stated	3.2 For what job or occupation is/was the training?
2.6 What is/was the highest class, grade or form that you were in/that was in at that level?	O Not Stated
O A and B class, Elementary	3.3 Where is/was the training received?
O Standard 1-3, Elementary	O HEART Programme O Other Programme (Go to Q3.5)
·	O Not Stated
O Standard 4-6, Elementary	Score and
O Grade 1-6, Primary, All Age, Primary & Junior High	3.4 Which one of the following HEART Programmes? Go to Q3.6
O Grade 7-9, All Age, Primary & Junior High, Secondary	O Vocational Training Development Institute (VTDI)
O Grade 10-11, Secondary	O Vocational Training Centre/ Academy
O Grade 12-13, Secondary	O School Leavers Training Opportunities Programme (SLTOP)
O Form 1-3, Secondary	O Community Based Programme
O Form 4-5, Secondary	O On the Job Training
O Form 6, Secondary	O Apprenticeship
O Not Stated	O Other HEART (Specify)
O NOI SIAICU	O Not Stated





3.5 Which one of the following Other Programmes?	4.2 Where do you/does usually live?
O University	O (a) Another household in this Parish
O Nursing School	O (b) Elsewhere in the Country
O Community College	O Kingston O St. James O Not Stated
O Teacher's College, CASE	O St. Andrew O Hanover
O Other Tertiary (Specify)	O St. Thomas O Westmoreland
O Technical School	O Portland O St. Elizabeth
O Vocational/Trade School	
O Commercial/Business College	O St. Mary O Manchester
O Police Training School/Jamaica Police Academy	O St. Ann O Clarendon
O Jamaica Defence Force	O Trelawny O St. Catherine
O Apprenticeship	O (c) Abroad
O On the Job Training	O (d) Not Stated
O Other (Specify)	a and a second and a second and the second and the
O Not Stated	END INTERVIEW IE NOT USUAL RESIDENT OF BOUSEROLD
3.6 What qualification will/did you receive on completion of training?	4.3 Where were you/was born?
O Graduate Degree	By that I mean the place where your/his/her mother was
O Bachelor's Degree	residing at the time?
O Professional Qualification	O (a) Parish in Jamaica (Score Parish and then go to Q4.5)
O Associate Degree	O Kingston O St Ann O St Elizabeth
O Diploma	OSt Andrew OTrelawny O Manchester
O Certificate	O St. Thomas O St. James O Clarendon
O NVQ-J Level	O Portland O Hanover O St. Catherine
O Other (Specify)	O St Mary O Westmoreland O Not Stated
O None	O (b) Abroad
O Not Stated	(Name of Country) Code
NVQ-J Level Codes: 1, 2, 3, 4, 5. Code 9 if Not Stated	
ECTION 4 RIRTHPLACE & RESIDENCE 4For all persons	O (c) Not Stated
	4.4 In what year did you/dld come to live in Jamaica?
4.1 Do you/does live in this household all or most of the time?	(Go to Q4.7) O Not Stated
O Yes (Go to Q4.3)	4.5 In what year did you/did come to live in this parish?
O No	
O Not Stated	O Not Stated

### CENSUS ORDER, 2011

PC 011B	
4.6 In what parish did you/did last live?	5.3 Did you/did do any type of odd job or hustling for at least one hour during the last week of March 2011?
O Kingston O Hanover	O Yes (Go to Q5.5) O No O Not Stated
O St. Andrew O Westmorela	nd
O St. Thomas O St. Elizabet	5.4 What were you/was doing for most of the time during the last week of March 2011?
O Portland O Manchester	
O St. Mary O Clarendon	O Working in Agriculture or any other business without pay
O St. Ann O St. Catherin	e O With job not working (Go to Q5.6)
O Trelawny O Not Stated	O Seeking first job (Go to Q5.11)
O St. James	O Seeking a job which was not the first (Go to Q5.6)
	O Drd not seek work but wanted work and was available (Go to O5.6)
4.7 Have you/has ever lived outside of Jamaica	O Student (Go to Q5.11)
year or more continuously?	O Did home duties (Go to Q5.11)
O Yes 1 - 4 years O No (Go to Section	
O Yes 5 years or more O Not Stated	O Disabled unable to work (Go to Q5.11) O Not interested in work (Go to Q5.11)
4.8 In what country did you/did last live?	O Other/Specify) (Go to Q5.11)
O USA	O Not Stated
OUK	
O Canada Name of Caribbean Country	Code
O Caribbean	5.5 How many hours did you/did work during the last week of March 2011?
O Other(Specify)	
O Not Stated	
4.9 In what year did you/did return to live in Ja permanently?	maica 5.6 What kind of work do you/does, do/did you last do/did last do?
O Not Stated	
PERSONS UNDER 14 YEARS CO TO SECTIO	
SECTION 5 OF PERSONS ECONOMIC ACTIVITY	O Never Worked (Go to QS.11)
5.1 Did you/did work for at least one hour du last week of March 2011?	ring the O Not Stated
OYes (Go to Q5.5) ONo O	Not Stated 5.7 What type of business is/was carried on at the work place?
5.2 Did you/did do anything like farming, bu	ring and
selling during the last week of March 2011? O Yes (Go to 05.5) O No C	Not Stated
	li în ki

S.B Which of the following categories best describes your/       5.11 What did you/did do most during months?         (READ CATEGORIES)       O Worked or had a job         O Paid Government Employee       O Looked for first job (Go to Section 6)         O Paid Employee in Private Enterprise       O Looked for work which was not the first (Ge to Section 6)         O Unpaid Employee in Private Home       O Student (Go to Section 6)         O Unpaid Employee with paid Employees       O Home duties (Go to Section 6)         O Self-Employed without paid Employees       O Disabled unable to work (Go to Section 6)	
O Paid Employee in Private Enterprise       O Looked for work which was not the first (Ge         O Paid Employee in Private Home       O Student (Go to Section 6)         O Unpaid Employee in Agriculture or in any other type of business       O Home duties (Go to Section 6)         O Self-Employed with paid Employees       O Disabled unable to work (Go to Section 6)	o to Section 6)
O Faid Employee in Private Home       O Student (Go to Section 6)         O Unpaid Employee in Agriculture or in any other type of business       O Home duties (Go to Section 6)         O Self-Employed with paid Employees       O Disabled unable to work (Go to Section 6)	o to Section 6)
O Paid Employee in Private Home O Unpaid Employee in Agriculture or in any other type of business O Self-Employed with paid Employees O Self-Employed with paid Employees O Self-Employee in Agriculture or in any other type of business O Betreed dud not work (Go to Section 6) O Disabled unable to work (Go to Section 6)	
O Unpaid Employee in Agriculture or in any other type of business O Self-Employed with paid Employees O Self-Deployed with paid Employees O Disabled unable to work (Go to Section 6) O Disabled unable to work (Go to Section 6)	
O Self-Employed with paid Employees O Disabled unable to work (Go to Section 6)	
O Disabled unable to work (Go to Section 6)	
O Self -Employed without paid Employees O Not interested in work (Go to Section 6)	
O Other (Specify) (Go	to Section 6)
O Not Stated O Not Stated	
GO TO Q5.11 IF RESPONDENT IS NOT CURRENTLY.	rk during the
5.9 How many persons including yourself/including are SECTION 6 SOCIAL WELFARE	(For all persons)
O 1 person O 20-49 persons 6.1 Do you/does currently receive any 5-	ocial Welfare
O 2-4 persons O 50+ persons benefits or pension?	
O 5-9 persons O Not Stated O Yes O No (Go to Section	7) O Not Stated
O 10-19 persons 6.2 What benefits or pension? (Shade all that	are applycable)
5.10 What is your/is's weekly, monthly or annual Income from all employment? (\$JA) Other Public ONational Income from all employment? (\$JA)	hc /Poor Rehef
Weekly Monthly Annually	15 years or older)
O Less than 4.070 O Less than 16.280 O Less than 195.360 SECTION 7 (For persons O 4.070 - 5,999 O 16.280 <sup>5</sup> 23,999 O 195.360 - 287,999 UNION STATCS	15 years or older)
O 6,000 - 9,999 O 24,000 - 39,999 O 288,000 - 479,999 O Married	
O 10,000 - 19,999 O 40,000 - 79,999 O 480,000 - 959,999 O Never Married (Go to Q7.3)	
O 20,000 - 29,999 O 80,000 - 119,999 O 960,000 - 1,439,999 O Widowed/Divorced/Separated (Go to Q7	(.4)
O 30,000 - 59,999 O 120,000 - 239,999 O 1,440,000 - 2,879,999 O Not Stated	
O 60,000 and over O 240,000 and over O 2,880,000 and over husband/wife? O Yes (Go to Q7.5) O No (Go to Q7.4)	/his/her

**STATISTICS** 

## THE STATISTICS ACT

## REGULATIONS

(under section 6)

## THE AGRICULTURAL CENSUS REGULATIONS. 1995

L.N. 136c/95 (Made by the Minister on the 1st day of November, 1995)

1. These Regulations may be cited as the Agricultural Census Citation. Regulations, 1995.

2. In these Regulations—

Interpretation.

Division of Island into areas.

zones and

enumeration districts.

- "census forms" means forms issued by the Census Officer for the recording of census information;
- "census information" means all particulars required under the Order to be stated in the census forms:
- "Census Officer" means the Director-General of the Statistical Institute of Jamaica:

"farm or holding" has the meaning assigned thereto in the Order;

"farmer or holder" has the meaning assigned thereto in the Order;

"Order" means the Agricultural Census Order, 1995;

- 3. The Census Officer shall-
  - (a) divide the island into six areas which shall be divided into supervisory supervisory zones and enumeration districts; and
  - (b) prepare maps of each area, supervisory zone and enumeration district and written descriptions of each enumeration district.

<sup>&</sup>quot;supervisor" in relation to any interviewer, means the supervisor of the enumeration district to which that interviewer is assigned.

Appointment of area supervisors, zone supervisors and interviewers. 4.—(1) The Census Officer shall appoint suitable persons, as he may deem necessary, to be area spuervisors, zone supervisors and interviewers.

(2) Notice of the appointment of every area supervisor shall be published in the *Gazette*.

(3) Where it appears to the Census Officer that any area supervisor, zone supervisor or interviewer is by reason of illness or otherwise unfit to perform his duties under these Regulations he may appoint other suitable persons to perform such duties.

5. An area supervisor shall-

- (a) assist the Census Officer in the recruitment and training of zone supervisors;
- (b) interview person for appointment as interviewers and shall make such recommendations to the Census Officer as he thinks fit regarding the appointment of such persons;
- (c) issue to every zone supervisor in his area census forms, enumeration district maps and other articles necessary for the taking of the census in each supervisory zone;
- (d) issue to every zone supervisor in his area appropriate identification cards and other documents relating to the appointment of such supervisor;
- (e) assist in the dissemination of information in relation to the taking of the census and perform such duties relating to publicity of the census as the Census Officer may consider appropriate;
- (f) arrange for the enumeration of special categories of holders in the area to which he is assigned and in particular the enumeration of—
  - (i) occupiers of land of 100 or more acres or hectares;
  - (ii) holders residing in urban areas who own or operate holdings;

[The inclusion of this page is authorized by L.N. 33/1998]

Dutles of area supervisor.

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- (g) prepare from time to time progress reports in respect of the census work in his area;
- (h) exercise such control as may be necessary in relation to every zone supervisor in his area for the purpose of the census and to ensure that instructions on enumeration have been properly carried out in his area before the census forms are transmitted to the Census Officer;
- (i) approve all interviewers' certificates of completion and claims for remuneration in respect of the enumeration carried out in his area;
- (j) collect and transmit to the Census Officer all unused forms and other census materials relating to the census in his area;
- (k) furnish a certificate of completion in respect of the enumeration of every farmer or holder in his area; and
- (1) perform such other duties as the Census Officer may from time to time determine.
- 6. A zone supervisor shall—

Duties of zone supervisors.

- (a) give necessary instructions to the interviewers assigned to districts within his supervisory zone;
- (b) distribute to the interviewers all census forms and other articles necessary for the taking of the census;
- (c) examine all entries made by interviewers in census forms and, where it appears upon examination that any census information is not complete or has been omitted, require the interviewer responsible for completing the form to take steps to correct the incomplete information or to supply the missing information;
- (d) make arrangements, where necessary, to replace an interviewer who may be unable to carry out his duties;
- (e) arrange for the enumeration of farms or holdings in his supervisory zone;
- (f) receive, examine and transmit to the Census Officer all census forms and other articles delivered to him by the interviewers in his supervisory zone;

- (g) assist the area supervisor in the performance of his duties where he is required so to do;
- (h) provide, at the conclusion of the enumeration, a written report on the work of the interviewers in his supervisory zone; and
- (i) carry out any instructions issued to him by the Census Officer in connection with the taking of the census.

## 7. An interviewer shall-

- (a) carry out instructions issued by the Census Officer or by the zone supervisor in connection with the taking of the census;
- (b) preserve all written instructions, books, forms, documents or other articles issued to him in connection with his duties and return them in good condition to the zone supervisor at the conclusion of the enumeration or when called upon to do so;
- (c) visit every household in the enumeration district to which he is assigned and complete the census forms with respect to every farm or holding operated in that enumeration district;
- (d) revisit any household to obtain additional information for the purpose of completing any answers or correcting or verifying any entry in any census form;
- (e) assist the zone supervisor in the performance of his duties if required so to do;
- (f) assist any other interviewer in the performance of that interviewer's duties in the enumeration district, if so directed by the zone supervisor.

8. Every area supervisor and zone supervisor shall, at the time he transmits the census forms for his area or supervisory zone respectively, to the census officer, make a written declaration as to the performance of his duties in the form set out in the Schedule in the presence of the Census Officer or a Justice of the Peace.

9. Every farmer or holder shall furnish such information as may be required by an interviewer for the purpose of the census, so, however, that where the information required cannot be furnished by the farmer or holder it may be furnished by any person who is able to do so.

Duties of interviewers.

Declaration as to performance of duty.

Schedule.

Farmer or holder to give informa-

interviewer.

tion to

#### SCHEDULE

(Regulation 8)

SUPERVISOR'S DECLARATION AT CONCLUSION OF ENUMERATION

I ..... appointed under the Agricultural Census Regulations, 1995, to be a area/zone supervisor for the area/supervisory zone(s) of ..... in the parish(es) of ..... do solemnly and sincerely declare

to the truth and correctness of the record, now transmitted to the Census Officer, which record is, to the best of my knowledge, a complete statement of the information required to be furnished under the Agricultural Census Order, 1995, and the Regulations aforesaid and the instructions given to me.

Declared before me at ...... this

Area/Zone Supervisor

Justice of the Peace / Census Officer

.

[The inclusion of this page is authorized by L.N. 33/1998]

## THE STATISTICS ACT

## REGULATIONS (under section 6)

#### THE AGRICULTURAL CENSUS 2007 REGULATIONS, 2007

(Made by the Minister on the 22nd day of January, 2007) LN 21C/2007

1. These Regulations may be cited as the Agricultural Census 2007 Citation Regulations, 2007.

2. In these Regulations—

Interpretation

- "agricultural undertaking" means any agricultural undertaking comprising at least one of the following—
  - (a) one square chain of cultivation;
  - (b) twelve trees, the products of which are intended for commercial use;
  - (c) two head of cattle;
  - (d) two pigs, five goats or five sheep;
  - (e) fifty poultry;
  - (f) six beehives;
  - (g) one fish or shrimp pond, regardless of size;
- "area manager" means a person appointed as an area manager pursuant to regulation 4;
- "census information" means all particulars required under the Agricultural Census 2007 Order, 2007;
- "census officer" means the Director General of the Statistical Institute of Jamaica;
- "farmer" means a person who operates an agricultural undertaking;
- "interviewer" means a person appointed as an interviewer pursuant to regulation 4;
- "zone supervisor" means a person appointed as a zone supervisor pursuant to regulation 4.
- 3. The census officer shall—
  - (a) divide Jamaica into seven census areas;

Census areas, supervisory zones and interview districts. Area managers, zone supervisors and

interviewers

- (b) divide each census area into supervisory zones;
- (c) divide each supervisory zone into interview districts; and
- (d) prepare maps of the census areas, supervisory zones and interview districts, together with written descriptions of the interview districts.

4.--(1) The census officer shall---

- (a) appoint such number of suitable persons as he considers necessary, to be area managers, zone supervisors and interviewers; and
- (b) ensure that notice of the appointment of each area manager is published in the *Gazette*.

(2) Where it appears to the census officer that any area manager, zone supervisor or interviewer is, due to illness or other cause, unfit to perform his duties under these Regulations, the census officer may appoint some other suitable person to act in place of such manager, supervisor or interviewer (as the case may be).

5. Each area manager shall---

- (a) assist the census officer in the recruitment and training of zone supervisors;
- (b) conduct interviews of persons for appointment as interviewers, and recommend to the census officer such of those persons interviewed as the area manager considers suitable for appointment;
- (c) assist in the general dissemination of information in relation to the taking of the census, and perform such duties relating to publicizing the census as the census officer considers appropriate;
- (d) in respect of each supervisory zone falling within his census area—
  - (i) issue to the zone supervisor all census forms, enumeration district maps and all other articles necessary for the taking of the census;
  - (ii) issue to the zone supervisor the appropriate identification cards and other documents relating to the appointment of the supervisor;
  - (iii) exercise such supervision in relation to the zone supervisor as may be necessary to ensure the proper conduct of the census and, in particular, to ensure that instructions regarding interviews have been properly carried out before the completed census forms

Duties of area managers.

are transmitted to the census officer;

- (e) in respect of the census work in his census area-
  - (i) prepare and submit regular progress reports to the census officer;
  - (ii) consider and, as he thinks fit, approve interviewers' certificates of completion, and claims for remuneration in connection therewith;
  - (iii) collect and transmit to the census officer all unused census forms and other census materials;
  - (iv) furnish to the census officer a certificate of completion in respect of the interview of all farmers in the area; and
- (f) perform such other duties as the census officer may from time to time determine.
- 6. Each zone supervisor shall, with respect to his supervisory zone-

Duties of zone supervisors.

- (a) give all necessary instructions to the interviewers assigned to the interview districts in the zone;
- (b) distribute to such interviewers all census forms and other articles necessary for taking the census;
- (c) examine all entries made by the interviewers in the census forms and, where it appears to him that there are omissions or defects in the completion of any census form, he shall direct the interviewer responsible to take the necessary steps to ensure that the form is properly completed;
- (d) arrange for the interview of all farmers in the zone;
- (e) examine and transmit to the census officer, all completed census forms and other census materials received by him from the interviewers;
- (f) assist the area manager in the performance of the duties referred to in regulation 5(c);
- (g) at the conclusion of the census interviews in his zone, submit to the census officer a statement (in such form as may be approved by the census officer) as to the work of the interviewers;
- (h) witness declarations made by the interviewers, if so required by the census officer;
- (i) carry out any other duties assigned to him by the census officer in connection with the taking of the census.

7. Each interviewer shall—

Duties of interviewer.

- (a) carry out the instructions issued to him by the census officer or zone supervisor, as the case may require, in connection with the taking of the census;
- (b) attend meetings with the zone supervisor, at such times and places as the zone supervisor directs;
- (c) preserve carefully and securely any written instructions, books, forms, documents or articles issued to him in connection with his duties under these Regulations, and return them, in similar condition to the condition in which they were issued, to the zone supervisor upon completion of the interviewer's duties, or at such earlier time as may be directed by the zone supervisor;
- (d) visit personally every inhabited or habitable dwelling in the interview district to which he is assigned, and complete accurately and faithfully the census forms with respect to every agricultural undertaking operated by any inhabitant of such dwelling;
- (e) make further visits to dwellings if, on a first visit thereto, the required information cannot be obtained, and at the direction of the zone supervisor, revisit any dwelling for the purpose of supplying omissions or correcting defects in any census form;
- (f) assist the zone supervisor in the performance of the duties referred to in regulation 6(f), if so requested by the zone supervisor;
- (g) assist any other interviewer in the performance of the duties of that other interviewer as relates to any interview district, if so directed by the zone supervisor.

8.—(1) Every zone supervisor shall, upon transmitting to the census officer any census forms pursuant to the zone supervisor's duties under these Regulations, make, in accordance with paragraph (2), a written declaration as to the performance of his duties.

(2) A zone supervisor acting pursuant to paragraph (1) shall make the written declaration—

- (a) in the presence of the census officer or a Justice of the Peace; and
- (b) in the form set out in the Schedule.

9.—(1) Every farmer from whom census information is lawfully required by an interviewer shall, upon being requested to do so, furnish that information to the interviewer.

(2) Nothing in paragraph (1) shall be construed to limit the provisions of paragraph 4 of the Agricultural Census 2007 Order, 2007, which permits information to be supplied by another person on behalf of the farmer.

Declaration as to performance of duties.

Schedule.

Farmer's duty to give information to interviewer.

#### SCHEDULE

(Regulation 8)

#### Agricultural Census 2007

Declaration by zone supervisor as to performance of his duties

I, \_\_\_\_\_\_, appointed under the Agricultural Census 2007 Regulations, 2007, to be a zone supervisor for the supervisory zone of \_\_\_\_\_\_\_\_ in the parish of \_\_\_\_\_\_\_, do solemnly and sincerely declare to the truth and correctness of the record now transmitted to the census officer, which record is, to the best of my knowledge, a complete statement of the information required to be furnished under the Agricultural Census 2007 Order, 2007, the aforementioned Regulations and the instructions given to me by the census officer.

Zone Supervisor

Declared before me at \_\_\_\_\_\_\_, 2007.

Justice of the Peace/census officer

this

## THE STATISTICS ACT

# REGULATIONS (under section 6)

### THE CENSUS REGULATIONS, 2011

(Made by the Minister on the 5th day of January, 2011)

- 1. These Regulations may be cited as the Census Regulations, 2011.
- 2. In these Regulations—
  - "administrator" means a person lawfully in charge or control of any hotel, boarding school, orphanage, or similar institution in which persons are usually resident;
  - "area coordinator" means a person appointed as an area coordinator pursuant to regulation 4 to perform the duties specified in regulation 6;
  - "census area" means the area in respect of which an area coordinator is assigned responsibility in relation to the taking of the census;

"census day" means the 4th day of April, 2011;

- "census forms" means forms issued by the census officer for the recording of census information;
- "census information" means all particulars required under the Census Order, 2011, to be stated in the census returns;
- "census night" means the period from 6 p.m. on census day to 6 a.m. on the following day or any part of such period;
- "census officer" means the Director-General of the Statistical Institute
  - of Jamaica;
- "census region" means the region in respect of which a regional manager is assigned;
- "census taker" means a person appointed as a census taker pursuant to regulation 4;
- "householder" means a member of a household who is selected by a census taker to furnish census information for that household;
- "Order" means the Census Order, 2011;
- "regional manager" means a person appointed as a regional manager pursuant to regulation 4;

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Citation.

Interpretation.

- "responsible officer" means a person in charge of a public or private hospital, nursing home, infirmary, home for the aged, children's home, place of safety, correctional institution or similar institution in which persons are usually resident;
- "special population group" means persons who, at census day, are resident in an institution and includes those persons who have no fixed place of abode;

"zone supervisor" means-

- (a) a person appointed as a zone supervisor pursuant to regulation 4;
- (b) in relation to a census taker, the zone supervisor of the enumeration district to which that census taker is assigned for duty in the census.

3.—(1) For the due administration of the census, the census officer shall divide—

(a) Jamaica into census regions;

(b) each census region into parishes;

(c) each parish into areas;

(d) each area into supervisory zones; and

(e) each supervisory zone into enumeration districts.

(2) The census officer shall prepare a written description of every enumeration district and the boundaries thereof.

Regional managers, area coordinators, zone supervisors. 4.—(1) The census officer shall appoint such numbers of suitable persons as he may deem necessary, to be regional managers, area coordinators, zone supervisors and census takers, respectively, in connection with the census.

- (2) The census officer shall assign---
- (a) a regional manager to one or more parishes;
- (b) an area coordinator to one or more census areas;
- (c) a zone supervisor to one or more supervisory zones; and
- (d) a census taker to one or more enumeration districts.

5. Each regional manager shall-

(a) assist the census officer in-

Census regions, parishes, areas, supervisory zones and enumeration districts.

Duties of the regional managers.

- (i) identifying suitable locations for the purpose of testing and training zone supervisors and census takers;
- (ii) the recruitment of area coordinators and zone supervisors;
- (b) issue to each coordinator in his region appropriate identification cards and other documents relating to the appointment of that area coordinator;
- (c) instruct the area coordinators in the testing procedures for census takers;
- (d) supervise the selection of suitable persons for appointment as zone supervisors and census takers, and make recommendations as he may think necessary, for the appointment of such persons;
- (e) issue to each area coordinator under his direction, all census forms and maps in respect of census areas, supervisory zones and enumeration districts and all other articles necessary for the taking of the census;
- (f) maintain records of all supplies and materials issued in relation to his area;
- (g) conduct training classes if required;
- (h) assist in the dissemination of information in relation to the taking of the census, and perform such other duties relating to publicity as the census officer may consider necessary;
- (i) arrange conferences with area coordinators and zone supervisors (if necessary) to ascertain the progress of enumeration in the region;
- (j) prepare progress reports in respect of work in his region;
- (k) exercise such control as may be necessary in relation to each area coordinator in his region for the purpose of the census, ensure that the instructions of the census officer are carried out, and verify, in accordance with such instructions, that enumeration has been properly carried out in his region before the census forms are transmitted to the census officer;
- approve all certificates of completion and claims for remuneration in respect of each area coordinator and zone supervisor in his region;
- (m) evaluate the performance of each area coordinator in his region;

14

THE CENSUS REGULATION, 2011

- (n) be responsible for the collection and transmission to the census officer of unused forms and other materials relating to the work in his region;
- (o) furnish a certificate of completion in respect of the enumeration of all persons in his region; and
- (p) perform such other duties as the census officer may, from time to time, determine.

6. Each area coordinator shall-

- (a) assist the census officer in the recruitment of zone supervisors and census takers in his area;
- (b) issue to each zone supervisor in his area appropriate identification cards and other documents relating to the appointment of that supervisor;
- (c) select and test persons for appointment as census takers and make recommendations as he may think necessary for the appointment of such persons;
- (d) assist in the publicity programme by distributing leaflets and displaying posters in such places as the census officer may direct;
- (e) conduct training classes, if required;
- (f) issue to each zone supervisor under his direction, all census forms and maps in respect of supervisory zones and enumeration districts and all other articles necessary for the taking of the census;
- (g) maintain records of all supplies and materials received and issued;
- (h) supervise all data collection activities carried out in the assigned area to ensure comprehensiveness and efficiency;
- (i) arrange for and supervise the enumeration of special population groups;
- (j) maintain adequate records of all work assigned and completed;
- (k) arrange conferences with zone supervisors and census takers to ascertain the progress of enumeration in his area;
- (1) prepare progress reports in respect of work in his area;
- (m) oversee the management of the area office to ensure adequate staffing and administrative supplies;

Duties of the area coordinator.

بالإيتان والم

- (n) liaise with the census head office to ensure the proper maintenance of the area office as well as of the fixtures, furniture and other assets;
- (o) check that the completed field work is verified by the zone supervisor according to instructions issued by the census officer and sorted before dispatch to the regional manager;
- (p) be responsible for the collection and transmission to the census officer of unused forms and other materials relating to the census in his area;
- (q) recommend for payment all claims for remuneration in respect of each zone supervisor and census taker in his area;
- (r) evaluate the performance of each zone supervisor within his area;
- (s) furnish a certificate of completion in respect of the enumeration of all persons in his area; and
- (t) perform such other duties as the census officer may, from time to time, determine.
- 7. Each zone supervisor shall—

Duties of the zone supervisor.

- (a) assist the area coordinator with the recruitment and testing of census takers where necessary;
- (b) conduct training classes if required to do so by the regional manager;
- (c) assist with the selection of persons for appointment as census takers;
- (d) assign census takers to the enumeration districts within his supervisory zone;
- (e) make an advance listing or prelisting of a number of housing units, including remote units, in each enumeration district assigned to each census taker;
- (f) check with each census taker assigned to him the boundaries of the enumeration district assigned to that census taker;
- (g) mark on the map of each census taker, the route to be followed by the census taker;
- (h) divide large enumeration districts identified by the census officer according to instructions issued by the area coordinator prior to the assignment;
- (i) give all necessary instructions to census takers assigned to the

- (i) enumeration districts within his supervisory zone;
- (j) issue to census takers within his supervisory zone all census forms and other articles necessary for the taking of the census;
- (k) examine specific entries made in census forms by the census takers and, where it appears upon examination that any such information in any form is defective or has been omitted, require the census taker responsible for completing the form to take steps to rectify the defective enumeration, or to supply the missing information;
- conduct independent interviews on a sample of households already canvassed by each census taker, in the manner outlined by the census officer, for the purpose of checking the work of the census taker;
- (m) conduct interviews in instances where the census taker has reported that a householder has refused to provide information required of the census;
  - (n) make arrangements where necessary to replace any census taker who may be unable to carry out his duties;
  - (o) arrange meetings with census takers to ascertain the progress of enumeration in his zone;
  - (p) prepare progress reports in respect of work in his zone;
  - (q) meet with senior officers of the Institute from time to time for the purpose of reporting on the progress of enumeration in his zone and for checks on the quality of completed work;
  - (r) receive, examine and transmit to the area coordinator, all census forms and other articles delivered to him by the census takers in his supervisory zone;
  - (s) provide, at the conclusion of the enumeration, a statement in a form approved by the census officer, on the work of the census takers in his supervisory zone, and witness any declaration by the census takers as the census officer may require him to witness;
  - (t) verify and recommend for payment all claims for remuneration in respect of each census taker in his zone;
  - (u) furnish a certificate of completion in respect of the enumeration of all persons in his zone; and
  - (v) carry out any instructions issued to him by the area coordinator or any person authorized in that behalf by the census officer in connection with the taking of the census.

8. Each census taker shall—

- Duties of the census taker
- (a) carry out any instructions issued by the census officer or by the zone supervisor in connection with the taking of the census;
- (b) meet the zone supervisor at such times and places as the zone supervisor may direct;
- (c) preserve carefully any written instructions, books, forms, documents or any other articles or things issued to him in connection with his duties and return them in good condition to the zone supervisor at the conclusion of the enumeration or when called upon so to do;
- (d) visit personally, every inhabited or habitable dwelling in the enumeration districts to which he may be assigned, and fill up accurately and faithfully census forms with respect to every such dwelling;
- (e) make further visits to dwellings, if on a first visit thereto the required information cannot be obtained, and at the direction of the zone supervisor revisit any dwelling for the purpose of supplying omissions or correcting or verifying entries in any census form;
- (f) assist the zone supervisor in the performance of such other duties as the zone supervisor may determine; and
- (g) assist any other census taker in the performance of his duties in other enumeration district if so directed by the census supervisor.

9. Each regional manager, area coordinator and zone supervisor shall, at the time when he transmits to the census officer the census forms for his assigned area, parish or zone, as the case may be, make in the presence of the census officer or a Justice of the Peace, a written declaration as to the due and faithful performance of his duties in the form set out in the First Schedule.

10.—(1) Every person from whom census information is lawfully required by a census taker, shall, when requested so to do, furnish that information to the census taker.

(2) Without prejudice to paragraph (1), census information shall be given by—

- (a) the superintendent of every prison, in respect of all persons who spent census day on the premises of the prison;
- (b) the officer in charge of any police station or lock-up, in respect of all persons who spent census day on the premises of the station or lock-up;
- (c) the administration or responsible officer, as the case may be, in respect of all persons who spent census day in the institution under his charge.

Declaration as to performance of duties

First Schedule

Duty of persons to give information of census taker. (3) Each category of persons specified in sub-paragraphs (a), (b) and (c) of paragraph (2) in respect of whom information is required, shall furnish the necessary information when requested so to do by the person authorized in the relevant sub-paragraph.

(4) An authorized person referred to in paragraph (3) shall, when requested so to do by a census taker, furnish the required census information to the census taker.

11.—(1) Every householder when requested so to do by a census taker, shall furnish to the census taker census information in respect of himself and other members of the household of which he is a member.

(2) Every person in respect of whom it is the duty of the householder to furnish census information, shall, upon request by the householder, give the required census information to the householder.

12.—(1) The allowances to be paid to area coordinators, zone supervisors and census takers shall be the allowances set out in the Second Schedule hereunto so, however, that the census officer may, by order published in the *Gazette*, amend the Second Schedule to increase any amount specified therein.

(2) For the purpose of this regulation, the census officer shall designate every enumeration district as being either urban or rural.

Information in respect of householders

Allowances

Second Schedule

FIRST SCHEDULE

THE STATISTICS ACT

THE CENSUS REGULATIONS, 2011

Population Census 2011

Form No.

CONFIDENTIAL

(Regulation 9)

STATISTICAL INSTITUTE OF JAMAICA

Regional Manager's/Area Coordinator's/Zone Supervisor's Declaration of Due Performance

DECLARED by the said	)
	Name of Declarant
This day of	, 2011)
at	)
in the parish of	)
before me	)
	)
Justice of the Peace for the p	arish of: )
	)

Signature of Declarant

SECOND SCHEDULE

(Regulation 12)

#### THE STATISTICS ACT

#### THE CENSUS REGULATIONS, 2011

#### Allowances Payable

1. Area Coordinators:

An area coordinator assigned to an area shall, for completing the duties defined in the Regulations, be paid the sum of One Million Four Hundred and Seventeen Thousand Four Hundred and Thirty-eight Dollars (\$ 1,417,438.00) per annum and a travelling allowance at a rate comparable to that payable to permanent public officers of similar rank.

Zone Supervisors:

A zone supervisor assigned to ---- .....

- (a) an enumeration district designated as urban, shall, for completing the duties specified in these regulations, be paid the sum of One Hundred and Fifty Thousand Dollars (\$150,000.00);
- (b) an enumeration district designated as rural, shall, for completing the duties specified in these Regulations, be paid the sum of One Hundred and Fifty-five Thousand Dollars (\$155,000.00).

#### 3. Census Takers:

A census taker assigned to-

- (a) an enumeration district designated as urban, shall be paid the sum of Thirteen Thousand Five Hundred Dollars (\$ 13,500.00) plus the additional sum of One Hundred Dollars (\$ 100.00) for each household questionnaire satisfactorily completed and Three Hundred Dollars (\$300.00) for each individual questionnaire satisfactorily completed;
- (b) an enumeration district designated as rural, shall be paid the sum of Fifteen Thousand Dollars (\$15,000.00) plus the additional sum of One Hundred Dollars (\$100.00) for each household questionnaire satisfactorily completed and Three Hundred Dollars (\$300.00) for each individual questionnaire satisfactorily completed;
- (c) special population groups shall be paid the sum of Three Hundred and Fifty Dollars (\$350.00) for each questionnaire satisfactorily completed for persons interviewed directly and One Hundred and Fifty Dollars (\$150.00) for each questionnaire satisfactorily completed for persons for whom information is extracted from the administrative records of the institution at which they are resident.

12.16

### STATISTICS

# THE STATISTICS ACT

# REGULATIONS (under section 21)

## THE STATISTICS (INSURANCE UNDERWRITERS' RETURN) REGULATIONS, 1949

## (Made by the Governor in Executive Council on the 22nd day of L.N. 52149 April, 1949)

1. These Regulations may be cited as the Statistics (Insurance Underwriters' Return) Regulations, 1949.

2. Every insurance underwriter operating in Jamaica shall within twenty-eight days of being required in writing so to do by the Director of Statistics make a return to the Director of Statistics in the form set out in the Schedule containing the information specified in such form, Schedule. in respect to underwriters' operations in each specified field of insurance underwriting during any calendar year. 13

# THE STATISTICS (INSURANCE UNDERWRITERS' RETURN) REGULATIONS, 1949

	SCHEDULE	(Regulation 2)			
	INSURANCE UNDERWRITERS' RETURN				
А.	Name of underwriter	•••••••••••••••••••••••••••••••••••••••			
B.	Address of underwriter				
	(a) Jamaica branch				
	(b) Overseas headquarters				
С.	Return for calendar year				
D.	Type of insurance coverage				
	(such as life, fire, etc.)				
1.	In force at beginning of year- number amount (\$)				
2.	Effected during year number amount (\$)				
3.	Terminated during year				
<b>*4</b> .	Terminated during year by—				
	<ul> <li>(i) maturity number amount (\$)</li> <li>(ii) death number amount (\$)</li> <li>(iii) surrender</li> </ul>				
	number amount (\$)				
<b>*</b> 5.	In force at end of year— number amount (\$)				
*6.	Preminum income and annuity consideration— amount (\$)				
† <b>7</b> .	Value of claims met during year				
<b>†</b> 8.	Net remittances abroad during year				
9.	Net receipts from abroad during year— (\$)				
•	for life underwriters only	•			

† not applicable to life underwriters

<sup>[</sup>The inclusion of this page is authorized by L.N. 33/1998]

# THE STATISTICS ACT

### REGULATIONS (under section 21)

## THE STATISTICS (BALANCE OF PAYMENTS, SHIPPING AND AIRCRAFT **RETURN) REGULATIONS. 1950**

#### (Made by the Governor in Executive Council on the 7th L.N. 52/50 day of July, 1950)

1. These Regulations may be cited as the Statistics (Balance of Payments, Shipping and Aircraft Return) Regulations, 1950.

2. Every ship and aircraft owner and every shipping and aircraft agent operating in Jamaica shall within twenty-eight days of being required in writing so to do by the Director of Statistics make a return to the Director of Statistics in the form set out in the Schedule. Schedule. containing the information specified in such form in respect to shipping and aircraft operations in the items specified during any calendar year.

# THE STATISTICS (BALANCE OF PAYMENTS, SHIPPING AND AIRCRAFT RETURN) REGULATIONS, 1950

	SCHEDULE (Regulation 2)
	BALANCE OF PAYMENTS (SHIPPING AND AIRCRAFT) RETURN
А.	Name of company or representative
B.	Address of company or representative
С.	State whether ship owner or shipping agent, aircraft owner or aircraft
D	agent If ship or aircraft owner, state whether local office is Jamaica branch
	or local headquarters
E.	State nationality of ships or aircraft represented
-	
F.	Return for calendar year
	Paid in hard Paid in hard currency, that is currency, that is United States or Canadian dollars dollars Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadian Canadia
1.	Total local receipts-
	(a) freight charges;
	(b) passage moneys.
2.	Net remittances to overseas offices by local representatives.
3.	Total moneys paid in Jamaica for local services such as repairs, chandling, commissions for hand- ling, harbour dues, pilotage, land- ing and clearance fees (exclusive of bunkering).
4.	Total moneys paid abroad by local aircraft or ship owners for foreign services such as repairs, commis- sions, etc. (inclusive of bunkering).
5.	Net remittances from overseas agents to local owners of ships or aircraft for:
	(a) freight charges;
	(b) passage moneys collected on their behalf.
б.	Total cash advances to non- Jamaican owned ships' and aircraft crews.
c	You are required to make a separate return for each shipping or aircraft ompany owned or represented.
~~~	[The inclusion of this page is authorized by L.N. 33/ 1998]

## THE STATISTICS ACT

## REGULATIONS (under section 21)

## THE STATISTICS (PETROLEUM PRODUCTS IMPORTS, EXPORTS AND CONSUMPTION) REGULATIONS, 1951

#### (Made by the Governor in Executive Council on the 23rd day L.N. 36/51 of February, 1951)

1. These Regulations may be cited as the Statistics (Petroleum Products Imports, Exports and Consumption) Regulations, 1951.

2. Every importer, exporter or distributor of petroleum products in Jamaica shall within twenty-eight days of being required in writing so to do by the Director of Statistics make a return to the Director of Statistics in the form set out in the Schedule containing the in- schedule. formation specified in such form, in respect of the imports, exports and consumption of petroleum products during each month of any calendar year.

# THE STATISTICS (PETROLEUM PRODUCTS IMPORTS, EXPORTS AND CONSUMPTION) REGULATIONS, 1951

#### SCHEDULE

#### (Regulation 2)

#### JAMAICA

### MONTHLY RETURN OF STATISTICS

#### TABLE D 3

Month ending.....

PETHOLEUM PRODUCTS, imports, exports and consumption (monthly).

#### Date of completion of ..........

Long tons

(1)	Avia- tion spirit 100 octane (2)	Other avia- tion spirit (3)	Motor spirit (4)	Burn- ing oil (5)	Vap- our- izing oil (6)	Gas and diesel oils (7)	Fuel oil (8)	Lubri- cating oil (9)	Lubrica- ting greases (10)
(i) Opening Stock on Surplus/Deficit									
(ii) Imports (a) from									×
•••••	·			1	[			l	
•••••									
•••••••••					Ì				
Total imports .				1					
(iii) Consumption Issued to services from civi stocks Leakage	•								
Civilian		[			ļ		[		
Bunkers	.								
Total consumption .		ł							
(iv) Re-exported (a) to				1					
••••••••••••••••					}				
•••••••••••									
Total exports .	.		1						
(v) Closing stock									

(2) State here country of origin for import or destination of re-exports. Stock figures exclude naval oil fuels owned by the British Admiralty and products which are the property of the Air Ministry and War Office.

[The inclusion of this page is authorized by L.N. 33/1998]

18.