

THE TRADE UNION ACT

RULES

*(under section 16 (7) )*

The Trade Union (Forms) Rules, 1940

*Gazette*  
dated  
10.10.40

THE TRADE UNION ACT

RULES  
(under section 16 (7) )

THE TRADE UNION (FORMS) RULES, 1940

(Made by the Registrar on the 2nd day of October, 1940)

Gazette  
d.d.10.10.40

1. These Rules may be cited as the Trade Union (Forms) Rules, 1940.
2. The forms set out in the Schedule shall be the prescribed forms within the meaning of the Act. Schedule.

SCHEDULE  
FORM 1

(Rule 2)

Statement of accounts of ..... Union.

For year ending ..... as required by section 16 of the Trade Union Act.

				Revenue				Expenditure
1				Members' dues .. .. .				1 Benefits—
2				Investments—income from (details) .. .. .				a. Dispute pay .. .. .
3				Special levies .. .. .				b. Accident .. .. .
4				Entrance fees (including sale of rules, books and cards, etc.) .. .. .				c. Unemployment .. .. .
5				Gifts, etc., (outside financial assistance) .. .. .				d. Funeral .. .. .
5				Other sources (Funds transferred from other unions in amalgamation, contributions from other unions, etc.) .. .. .				e. Other benefits .. .. .
								Total .. .. .
								2 Management—
								a. Salaries .. .. .
								b. Travelling expenses of officers of union .. .. .
								c. Rent, rates, taxes .. .. .
								d. Stationery, printing, post, etc. .. .. .
								Total .. .. .
								3 Other expenditure, if any .. .. .
								*
								Balance at end of year .. .. .

\*Insert any other large items of expenditure

THE TRADE UNION (FORMS) RULES, 1940

SCHEDULE, *contd.*  
FORM 2

<i>Statement of Assets</i>	\$	c	<i>Statement of Liabilities</i>	\$	c
The assets of the union on . . . . . day of . . . . . being the last day of the year abovementioned, were . . . . .					
Cash balance as shown above . . . . .					
Furniture, fixtures and other property . . . . .					
Real estate—premises situated at . . . . .					
Any other property or Securities (name them)					

To be signed by—  
President, Secretary or Accountant of the Union

AUDITOR'S CERTIFICATE

I, the undersigned auditor, duly approved by the Minister under section 16 of the Trade Union Act do certify that the foregoing statement of revenue and expenditure together with statement of assets and liabilities have each been audited by me, and that I have had access to and have checked all accounts, receipts, vouchers and books of the trade union relating to transactions during the twelve months in respect of which the statements are made up, and that such statements have been found to be true and correct.

Auditor.....

(Place).....

(Date).....

FORM 3

MEMBERSHIP RETURN

Total.....

*Males*.....

Paying.....

Non-paying.....

SCHEDULE, *contd.*

Unemployed.....

*Females*.....

Paying.....

Non-paying.....

Unemployed.....

Name of the office holders of the union:

.....  
.....  
.....  
.....

Normal weekly dues per member.....

Extra levy per number.....